

**Board of Water Commissioners  
of the City of Saint Paul**

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**November 12, 2013  
Meeting**

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**Agenda  
and  
Minutes**

**BOARD OF WATER COMMISSIONERS**

**November 12, 2013**

**Meeting Agenda**

**CONSENT AGENDA:**

*NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.*

1. Approval of the Minutes of the regular meeting of October 2013.
2. Approval of the Financial Statements for the month of September 2013.

**ACTION ITEMS:**

3. Resolution No. 7243 pertaining to settlement of a claim by State Farm Insurance Company as Subrogee of Mussye Mebrahtu Tesfai.
4. Resolution No. 7244 pertaining to an Amendment No. 1 to Agreement with CH2M Hill, Inc. to provide additional engineering services required for the design and installation of an oxygenation system at Pleasant Lake.
5. Resolution No. 7245 pertaining to an Agreement for Services with the City of Newport for repair of water distribution facilities by Board forces.
6. Resolution No. 7246 pertaining to an agreement between the Board and the City of Minneapolis providing for an emergency connection between the Saint Paul and Minneapolis water systems.

**DISCUSSION ITEM:**

7. Cardigan Junction – no attachment

**GENERAL MANAGER'S REPORT**

**INFORMATIONAL ITEMS:**

- A. Employee Injury Report – 3<sup>rd</sup> Quarter 2013 (attachment)
- B. Vehicle Accident Summary – 3<sup>rd</sup> Quarter 2013 (attachment)
- C. Performance Measures – 3<sup>rd</sup> Quarter 2013 (attachment)

**BOARD OF WATER COMMISSIONERS**  
**November 12, 2013**  
**Meeting Minutes**

This publication is a summary of meeting proceedings.  
The full text is available upon request at 651-266-6275.

President Anfang called the meeting to order at 5:00 p.m. in the Committee Hearing Room 330, City Hall.

Roll call.

Present: President Anfang, Secretary Gagnelius, Commissioners Bykowski, and Lantry.

Excused: Commissioners Kleindl and Tolbert.

Absent: Commissioner Rossbach.

Vice President Brendmoen arrived before action was taken on the Consent Agenda and Action Agenda Items.

Steve Schneider, General Manager; Sandra Bodensteiner, Saint Paul Risk Management; Dave Schuler and Bill Tschida, Saint Paul Regional Water Services.

**DISCUSSION ITEM:**

1. Cardigan Junction

Mr. Schneider explained that an email from a Ramsey County Commissioner raised concerns about consequences to the utility's final raw water reservoir, Vadnais Lake, in the event a spill resulted from a train accident on the railroad tracks that cross Rice Street between Grass Lake and the West Arm of Vadnais Lake just south of County Road F in Shoreview. Before sending a response stating the utility sees no risk to Vadnais Lake, we want to explain the circumstances to the Board.

Chief Engineer Dave Schuler presented a map of the area showing the railroad tracks that pass through a narrow strip of land between Grass Lake and the West Arm of Vadnais Lake. He explained that if there was a spill to the east, it would flow into the West Arm. The West Arm is not hydraulically connected to Vadnais Lake, so there is no risk of a spill getting into Vadnais Lake from the West Arm. A spill to the west would flow into Grass Lake, which is separated from the West Arm by not only railroad tracks, but also by Rice Street roadway. There is one overflow pipe under Rice Street where water from Grass Lake could enter the West Arm, but that's the closest it would get to Vadnais Lake.



**RESOLVED**, that upon execution and delivery of a release in full to the Board of Water Commissioners, the proper Board officers are hereby authorized and directed to pay from the Injuries and Damages fund, Activity 850-28171-0511, to State Farm Insurance Company the sum of \$8,233.26 in full settlement of claimant's claim for property damages sustained on February 1, 2013 as a result of an automobile accident near the intersection of Hwy 36 and English Street, Maplewood, MN.

Approved

Yeas - 4

Nays - 0

4. Resolution No. 7244 pertaining to an Amendment No. 1 to Agreement with CH2M Hill, Inc. to provide additional engineering services required for the design and installation of an oxygenation system at Pleasant Lake.

Mr. Schneider explained that the amendment addresses two additional tasks, 1) designing and inspecting the construction of a decorative brick fence that was required by the city of North Oaks, at a cost of \$8,900; and 2) integration services required for the SCADA/DACS and PLC automated systems, at a cost of \$22,890.

Resolution No. 7244 was moved for approval by Commissioner Lantry and seconded by Vice President Brendmoen as follows:

**WHEREAS**, the Board of Water Commissioners entered into an Agreement with CH2M Hill, Inc., dated July 12, 2011 to provide professional design, contract assistance and project construction services of a new hypolimnetic oxygenation system at Pleasant Lake at a cost not to exceed \$133,800 (the "Agreement"); and

**WHEREAS**, CH2M Hill, Inc. has faithfully complied with all requirements and conditions of the Agreement; and

**WHEREAS**, at this time, the Board and CH2M Hill, Inc. desire to amend the Agreement to provide for additional engineering services required for the addition of a decorative wall and for SCADA/DACS and PLC systems integration; and

**WHEREAS**, staff has prepared an Amendment No. 1 to Agreement which provides for said additional services at a cost not to exceed \$31,790, which results in an amended total cost of \$165,590; now, therefore, be it

**RESOLVED**, that Amendment No. 1 to Agreement between the Board of Water Commissioners and CH2M Hill, Inc. to provide additional engineering services required for installation of a new hypolimnetic oxygenation system at Pleasant Lake is hereby approved in substantially the form submitted, and that the proper officers are hereby authorized and directed to execute said Amendment No. 1 on behalf of the Board following approval by the assistant city attorney.

Approved

Yeas - 4

Nays - 0

5. Resolution No. 7245 pertaining to an Agreement for Services with the City of Newport for repair of water distribution facilities by Board forces.

Mr. Schneider explained that Newport requested that the Board perform water facility repair services, similar to the work it performs for White Bear Township and Oakdale. The agreement requires

that charges for the work reflect all Board costs including overhead.

Resolution No. 7245 was moved for approval by Commissioner Lantry and seconded by Commissioner Bykowski as follows:

**WHEREAS**, the City of Newport desires to have Board forces perform repairs on its water distribution system and the Board is willing to provide such services; and

**WHEREAS**, staff has prepared an Agreement for Services which provides for such repairs on an actual cost basis, and for a term which will continue until such time as either party notifies the other of its intent to terminate said Agreement; and

**WHEREAS**, the assistant city attorney has reviewed and approved the Agreement for Services as to form, and staff recommends approval of said Agreement; now, therefore, be it

**RESOLVED**, that the Agreement for Services between the Board of Water Commissioners and the City of Newport is hereby approved, and that the proper officers are hereby authorized and directed to execute said Agreement on behalf of the Board.

Approved

Yeas - 4

Nays - 0

6. Resolution No. 7246 pertaining to an agreement between the Board and the City of Minneapolis providing for an emergency connection between the Saint Paul and Minneapolis water systems.

Mr. Schneider requested that the item be tabled.

Motion to adjourn was made by Commissioner Lantry and seconded by Commissioner Bykowski.

Approved.

Yeas - 4

Nays - 0

The meeting was adjourned at 5:24.

Attest:

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Secretary Gagnelius

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President Anfang