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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, June 10, 2013 at 3:30 p.m.

Central Library Fourth Floor Conference Room

MEETING MINUTES

Members Present:	Monica Bryand, Kellie Charles Connor, Diane Gerth, Deb Jessen, Melanie McMahon, Gene Olson, Dave Pinto, Carrie Pomeroy, Paul Sawyer, Michael Steward, Darren Tobolt, Gary Unger, D'Ann Urbaniak Lesch
Members Excused:	Jacob Dorer
Members Absent:	Jane Lyon Lee
Visitors and City Staff Present:	Daley Lehmann, John McCarthy, Marissa Peterson – OFS Jody Martinez – Parks Kathleen Anglo - Parks Paul Kurtz – Public Works Kit Hadley – Library Alexandra Iverson – City Council Nhia Vang – City Council Jane McClure – Highland Villager/Midway Monitor

1. Convene

Meeting convened at 3:34 p.m.

2. Approval of Agenda

Mr. Olson moved approval; Mr. Tobolt seconded; all approved.

3. Approval of May 13, 2013 Meeting Minutes

Mr. Sawyer moved approval; Mr. Olson seconded; all approved.

4. Chair's Comments

Ms. Gerth thanked everyone for their hard work and reminded everyone that this was the last committee meeting before submitting recommendations to Mayor Coleman

5. Action Items

Jody Martinez – Parks

RES PH 13-110: Amending the 2013 Capital Improvement Budget in the Department of Parks and Recreation by adding $649,696 to the Financing and Spending Plan for a Federal Transportation Enhancement Grant towards the implementation of the Trout Brook Regional Trail and Trailhead Facility.

RES PH 13-133: Granting approval to enter into an agreement to accept grant funds from Capitol Region Watershed District and amend the budget in the Department of Parks and Recreation by adding a $400,000.00 Financing and Spending Plan for grant funds towards implementation of wetland and stream restoration and water distribution system for the Trout Brook *Nature* Sanctuary project.

RES PH 13-124: Authorizing the Department of Parks and Recreation to enter into an agreement with, and provide indemnification for, the State of Minnesota Historical Society (MHS), for a grant in the amount of $25,000 to complete Stages I and II of an Interpretive and Exhibit Concept Plan for the Great River Passage Master Plan.

Ms. Martinez explained that this is a cleanup of Trout Brook Regional Trail. She also elaborated on that one of the resolutions was to bring clean water restoration back to Saint Paul.

Mr. Sawyer moved approval; Ms. Bryand Seconded.

Paul Kurtz – Public Works

RES PH 13-134: Amending the financing and spending plans in the Department of Public Works in the amount of $40,000.00 for supplemental appropriation and $46,255.11 for transfer of available appropriations in order to balance, fully fund and close out various projects.

RES PH 13-818: Budget amendment to address the Nicholson Wall Project

Mr. Kurtz explained the financing changes in the resolutions.

Mr. Kurtz talked about the Nicholson Wall needing drastic improvements as soon as possible. He explained that the city originally thought that the wall could sustain one more winter without restoration, but after further review the wall will need emergency repairs. Mr. Kurtz explained the assessment portion of the wall and how much the owners will pay for the restoration and emergency fixes.

Mr. Olson moved approval; Mr. Sawyer Seconded.

6. 2014-2015 CIB Process

Hamline Midway Branch Library Modernization Proposal – Kit Hadley, Library Director

Library staff discussed the future needs of the library over the next 10 years. The discussion included the total needs of the library and the two libraries that hold over half of the needs of the department.

Mr. Sawyer and Mr. Kurtz discussed what factors make departments/project submitters choose what fiscal year to propose funding a project. Mr. Kurtz explained several factors such as outside money and priorities of departments contribute to when to ask for CIB funding. Mr. Tolbot then went to ask Mr. Kurtz what determines MSA eligibility. Mr. Kurtz explained the several factors that were required by the State of Minnesota on Saint Paul to pay for MSA projects.

The Committee continued the discussion on funding recommendations for the 2014-2015 CIB Cycle.

See CIB Committee Report for final recommendations sent to Mayor Coleman on June 28, 2013.

7. Adjourn

The meeting adjourned at 5:00 p.m.

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