



City of Saint Paul
Mayor Christopher B. Coleman

700 City Hall
15 West Kellogg Boulevard
Saint Paul, Minnesota 55102-1658

Telephone: (651) 266-8800
Facsimile: (651) 266-8541

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

**Monday, February 11, 2013 at 3:30 p.m.
Central Library Fourth Floor Conference Room**

MEETING MINUTES

Members Present:	Monica Bryand, Kellie Charles Connor, Jacob Dorer, Diane Gerth, Deb Jessen, Jane Lyon Lee, Melanie McMahon, Gene Olson, Dave Pinto, Carrie Pomeroy, Paul Sawyer, Darren Tobolt, Gary Unger, D'Ann Urbaniak Lesch
Members Excused:	Mark Miazga, Michael Steward, Avi Viswanathan
Members Absent:	
Visitors and City Staff Present:	Mayor Christopher Coleman OFS – John McCarthy Public Works – Paul Kurtz Parks and Recreation – Jody Martinez

1. Convene

Meeting convened at 3:31 p.m.

2. Approval of Agenda

Mr. Olson moved approval; Ms. McMahon seconded. All approved.

3. Approval of January 14, 2013 Meeting Minutes

Ms. Bryand moved approval; Mr. Olson seconded. All approved.

4. Chair's Comments

Ms. Gerth introduced Mayor Christopher Coleman.

5. Remarks from Mayor Christopher Coleman

Mayor Coleman thanked the Committee for the critical work of vetting projects throughout the City.

Mayor Coleman stated that he divides the City's capital needs into 3 categories: preservation of what we have; making what we have more efficient through better use of existing resources; and building a platform for a vibrant community that's more appealing to a new generation of people.

Mayor Coleman further stated that he had a few priority projects for the upcoming CIB cycle. He noted that the City has a commitment to continue forward with the Frogtown Farm project. He further explained that the Frogtown Farm project helps the City leverage outside resources and is a great partnership opportunity between the Wilder Foundation, the Trust for Public Land, and the Frogtown community.

Mayor Coleman also highlighted the CIB proposal to extend bays at Fire station 19. He noted that by adding the investment at Station 19, the Fire department can dramatically improve response times.

Mayor Coleman stated that it's a tough job sorting through CIB priorities, noting that the City has far more needs than available resources. He noted that the combined infrastructure needs in cities throughout the state and country are measured in billions of dollars.

Mayor Coleman discussed the importance of leveraging outside dollars in the CIB budget. He explained that the City currently has a proposal at the legislature that would help the City replace the Public Safety Annex. The project includes shooting range, and training facilities and would be a regional partnership. He noted that if the City gets help from the State on the project, that St. Paul will likely need to fund a local match.

Mayor Coleman also referenced the Central District Police Substation proposal. He noted that a few council members, especially Councilmember Brendmoen and the Police Department strongly support the project. He noted that there would be a real benefit to having a Central district station.

Mayor Coleman concluded by thanking the Committee for its work. He noted that the CIB Committee can be a fun committee to serve on, but it also takes a great deal of work and time.

6. Action Items

Public Works – Paul Kurtz

RES PH 13-28: Amending the financing and spending plans in the Department of Public Works in the amount of \$195,000.00 to add Assessment, Water, Sewers, and MSA contingency financing to 4th Street Reconstruction Project.

Mr. Kurtz explained the resolution. He noted that the City constructed 4th Street from Wabasha down to St. Paul. He further explained that Public Works typically adds assessment, water and sewer financing at the end of the project, which this resolution would do. He noted that Public Works also had some change orders on the project, so they needed to add MSA contingency to cover overages.

Mr. Olson moved approval; Mr. Sawyer seconded. All approved.

2014-2015 Annual Programs

OFS / General Government – John McCarthy

Mr. McCarthy explained the OFS / General Government annual programs, which include: Bond Sale Costs, CIB Contingency, Citywide Capital Maintenance, Real Estate Design Services, and Transfer to Debt Service Fund.

Parks & Recreation – Jody Martinez

Ms. Martinez explained Parks' annual programs. She noted that Parks has not added any new programs in recent years. Ms. Martinez introduced Brian Tourtelotte and Joe Buzicky who have both worked on annual programs.

Ms. Martinez walked the Committee through the Parks annual programs, including Citywide Tree Planting Program; Outdoor Court Restoration Program; Children's Outdoor Play Area Program; Asphalt Restoration Program; Park and Library Capital Asset Revitalization Program; and Grant Prep/Preliminary Design Program.

Ms. Charles Connor asked if there was any funding left over from prior years' annual programs.

Ms. Martinez noted that annual program balances roll over from year to year.

Ms. Gerth stated that one of the questions that the Committee runs into every year is how much do you still have from prior annual programs. She cited the example of the Asphalt Program, which had a balance during the last CIB cycle.

Mr. Pinto asked if the Committee could get a report on annual program balances again this cycle.

Ms. Martinez, Mr. Kurtz and Mr. McCarthy responded that they would provide the Committee with information on annual program balances.

Mr. Sawyer asked how well Parks follows the systems plan when making decisions about where to spend annual program dollars.

Ms. Martinez responded that Parks follows the systems plan closely. She cited the example of Griggs, which has one tennis court. Ms. Martinez explained that the system plan suggests that the City get rid of stand-alone single tennis courts. She stated that Parks will expand the play area at Griggs and get rid of the tennis court.

Public Works – Paul Kurtz

Mr. Kurtz explained the Public Works annual programs. He noted that it looks like a lot of programs, but stated that there are 3 that have no bearing on CIB decisions: RSVP (which uses street improvement bonds); Sidewalk Reconstruction (which used to compete for CIB dollars, but is now funded through the ROW assessment); and Local Street Alley, Sewer, and Lighting Program (which is 100% assessed to neighboring property owners, like alley work).

Mr. Kurtz discussed the remainder of the Public Works annual programs: Signalized Intersection Safety Program; Bicycle, Pedestrian, and Traffic Safety Program; Bridge Enhancements Program; Railroad Crossing Safety Program; Stairway Repair and Replacement Program.

Ms. Bryand spoke in support of the bike program. She noted that she bikes in Minneapolis and St. Paul, and would love to see continued improvement in what's being done in St. Paul.

Ms. Urbaniak Lesch asked if the City used to have a Safe Routes to School program.

Mr. Kurtz responded that it was a State program that Public Works matched through CIB. He further noted that the City has not applied for funding from the State program recently. He stated that he would follow up with the Public Works Traffic Division to find out more.

Ms. Urbaniak Lesch responded that it seems like a good program to leverage outside funds to make for safer walking routes.

The Committee discussed large CIB projects that take up a big portion of available funding.

Ms. Gerth clarified that the amount of funding for each annual program will be recommended by the Committee in May and June. She further stated that the Committee's actions today were to just decide whether or not to continue these as annual programs.

Ms. McMahon moved approval; Ms. Bryand seconded. All approved.

7. 2014 – 2015 CIB Process Discussion

- Task force orientation planning

Ms. Gerth reminded Committee members that the task force orientation will be held February 25th. She also stated that the Committee needs volunteers to help at the orientation.

- Planning commission proposal review

Mr. McCarthy stated that he had a meeting with Planning Commission members and staff. He explained that Planning Commission members would keep their review of CIB proposals largely similar to what they did last cycle with the exception of color-coding their analysis for easier review.

- Proposals and other task force information now available at www.stpaul.gov/cib

Mr. McCarthy reminded the Committee to check the CIB website for updates on the process. He reminded members of the schedule of upcoming events and stated that he would send an email with key upcoming dates, including the extra May meeting and the CIB Committee public hearing.

8. Adjourn

Mr. Olson moved; Ms. McMahon seconded. Meeting adjourned.

Staff:

John McCarthy (651-266-8554)

john.mccarthy@ci.stpaul.mn.us

<http://www.stpaul.gov/cib>