

**Board of Water Commissioners
of the City of Saint Paul**

**June 12, 2012
Meeting**

**Agenda
and
Minutes**

BOARD OF WATER COMMISSIONERS

June 12, 2012

Meeting Agenda

CONSENT AGENDA:

1. Approval of the Minutes of the regular meeting of May 2012.
2. Approval of the Financial Statements for the month of April 2012.
3. Resolution No. 7166 pertaining to an Amendment No. 1 to Site Lease Agreement with Verizon Wireless (VAW) LLC d/b/a Verizon Wireless to provide for revised utility easements at Highland Water Tower No. 3 located at 750 South Snelling Avenue in Saint Paul.
4. Resolution No. 7167 pertaining to an Amendment No. 1 to Subordinate Funding Agreement Number Board-04 with the Metropolitan Council to provide for extending the project activity period for Subordinate Funding Agreement-04, which provides reimbursement of Board costs for water facility work in University Avenue West and Cedar Street.

ACTION ITEM:

5. Resolution No. 7168 pertaining to Amendment No. 1 to Agreement with the Board of Regents of the University of Minnesota to provide for additional studies of granular activated carbon filter media.

GENERAL MANAGER'S REPORT

BOARD OF WATER COMMISSIONERS

June 12, 2012

Meeting Minutes

This publication is a summary of meeting proceedings.

The full text is available upon request at 651-266-6275.

President Anfang called the meeting to order at 5:00 p.m. in the Committee Hearing Room 330, City Hall.

Roll call.

Present: President Anfang, Vice President Brendmoen, Secretary Gagnelius, Commissioners Bykowski, Lantry and Tolbert.

Excused: Commissioners Kleindl and Rossbach.

Steve Schneider, General Manager; Bill Tschida, Dave Schuler and Jerry Strauss, Saint Paul Regional Water Services.

Mr. Schneider pointed out a new statement at the top of the minutes that says the publication is a summary and that full text is available upon request. That full text is produced from the transcription of the meetings, which are intended to be the permanent record of the meeting.

Commissioner Lantry questioned the need for a court reporter to provide a transcription of Board meetings, suggesting that the audio recordings could be used as a permanent record and to review Board discussion.

President Anfang suggested that the issue could be discussed at the August budget workshop.

CONSTENT AGENDA:

Consent Agenda Item Nos. 1 through 4 were moved for approval by Commissioner Lantry and seconded by Commissioner Bykowski as follows:

1. Approval of the Minutes of the regular meeting of May 2012.
2. Approval of the Financial Statements for the month of April 2012.
3. Resolution No. 7166 pertaining to an Amendment No. 1 to Site Lease Agreement with Verizon Wireless (VAW) LLC d/b/a Verizon Wireless to provide for revised utility easements at Highland Water Tower No. 3 located at 750 South Snelling Avenue in Saint Paul.

4. Resolution No. 7167 pertaining to an Amendment No. 1 to Subordinate Funding Agreement Number Board-04 with the Metropolitan Council to provide for extending the project activity period for Subordinate Funding Agreement-04, which provides reimbursement of Board costs for water facility work in University Avenue West and Cedar Street.

Approved

Yeas - 5

Nays - 0

ACTION ITEM:

5. Resolution No. 7168 pertaining to Amendment No. 1 to Agreement with the Board of Regents of the University of Minnesota to provide for additional studies of granular activated carbon filter media

Mr. Schneider explained that the study was initiated to determine if taste and odor is being removed by bacteria growing on the granular activated carbon (GAC) or by the GAC media itself. The results will be used to determine when the GAC media should be replaced. This amendment provides a second year and approximately \$56,000 to complete the study.

Resolution No. 7168 was moved for approval by Commissioner Lantry and seconded by Commissioner Bykowski as follows:

WHEREAS, the Board of Water Commissioners entered into an Agreement with the Board of Regents of the University of Minnesota (the "University") on June 8, 2010 to provide a study of microbial community function in the Board's biologically active granular activated carbon filters at a cost not to exceed \$105,325 (the "Agreement"); and

WHEREAS, the University has faithfully complied with all requirements and conditions of the Agreement; and

WHEREAS, the parties desire to amend the Agreement to provide for an additional year of study in order to complete the study objectives; and

WHEREAS, staff has prepared an Amendment No. 1 to Agreement which provides for such additional study at a cost not to exceed \$56,279, resulting in a total cost of \$161,604, with all other conditions of the Agreement remaining unchanged, and does recommend Board approval; now, therefore, be it

RESOLVED, that Amendment No.1 to Agreement between the Board of Water Commissioners and the Board of Regents of the University of Minnesota to provide additional studies at a cost not to exceed \$56,279 in substantially the form submitted and that the proper officers are hereby authorized and directed to execute said Amendment No. 1 on behalf of the Board following approval by the assistant city attorney.

Approved

Yeas - 5

Nays - 0

GENERAL MANAGER'S REPORT

1. Meter Replacement Project

Approximately 57% (70,000 of 94,000) of meters have been replaced. The project is on track for completion in the first quarter of 2013.

2. Habitat for Humanity

SPRWS volunteers are scheduled to work on a Habitat for Humanity house on July 18, 2012.

3. Commissioner Kleindl is currently in Dallas attending the American Water Works Association Annual Conference and Exposition.

Motion to adjourn was made by Commissioner Lantry and seconded by Commissioner Tolbert.

Approved.

Yeas - 5

Nays - 0

The meeting was adjourned at 5:15.

Attest:

Secretary Gagnelius

President Anfang